



August 29th, 2017

Monthly Meeting/Phone Conference Minutes

Agenda Conference call-in number: 515-739-1015 Code: 166-001-569#

Start Time 11:05 a.m.

Roll call of attendees: Alan Helfman, Santiago Jackson, Lale Cilenti, Sean Hancock, Mary McNeil, Cathy Stubblefield. Absent Brandy Cox Partners Present, Ann Frazier (Chemehuevi Tribe)

Non-Agenda Item: Alan discussed the EDD (Employment Development Department) and the standing agreement with the Palo Verde College Blythe Campus. Currently there is only a Lease facilities agreement. Perhaps we can obtain a co-location of services MOU. For the Consortium and College for our students. A combination of College and Consortium for the WIOA II for Sacramento. Sean has stated they been on hold with making agreements with them in regards to the co-agreement There will be a follow up towards the end of September to follow up with. Alan stated that a small team from Sacramento would be visiting in December. They are very interested in Mary's CTE construction project as a usually leveraging arrangement that benefits the community and students.

- **WIOA II/CASAS Update – training** Alan stated that we did get the grant. We do not know how much money but we do know that it is performance driven grant. Alan asked about seed money and there was not an answer on that yet. Our team will be doing training in Blythe on September 12th, as we obtain an consultant from Chavey Adult School who is an expert on WIOA EL Civics and CASAS. A lot of reporting and pre-post testing will need to be address. Mary will be filled in on how this will affects her reporting on parents, 12th graders and dropouts.
- **Deliverables update:** We have met all our deliverable reports. The revised three-year plan with a progress report is in. Lale stated that our quarterly report for 2015-2016 was approved and the 2016-2017 was on its way. The data was accepted.
- **Practices with Promise and Student/Employer success stories**
- Alan discussed the Sacramento Group the AEBG Management with a marketing group Full Capacity marketing has under taken a marketing campaign to show off what we are doing. One of them comes under *Practices with Promises*, which we have written up as terms with Culinary co-venture with FMIT (Fort Mojave Indian Tribe). Alan also discussed Mary's construction project with Needles Unified. Alan would like to feature a student from this program who has

gone to pathway into employment or college towards a degree. That is story we would like to tell stated Alan. For the Blythe campus, Alan discussed getting a GED ESL Student who has either gone on into employment or enrolled in college. Cathy stated she could assist in getting students to Alan who have done this. This will be taken up on September 12 when we meet again in Blythe.

- **Sacramento Marketing Plan development** there will be a webinar coming up and Alan and Santiago will be trying to figure out what the marketing plan is and how we can participate.
- **Culinary update** Lale stated that she is working curriculum specialist and a couple other instructors to submit the course outlines to program review. There are four identified certificates of Career Prep that are under 18 credits that will also go through the program review and submitted to the Chancellor's office. The Timeline is September 21 for the CRC meeting for submission for review. Lale discussed an option to offer these program as a not for credit offering just like GED. We could start these for Spring Semester so that we do this in Tatum and they would not go through the review process. Discussion took place over the difference not for credit verse noncredit. Alan suggested we start a cohort as soon as possible. Alan stated that Sacramento is still confused over not for credit. Sean advised against not for credit for the Culinary Courses. Course approval is not given over the low units certificates by the Chancellor's office. Discussion will take place again with Sean and Lale over the curriculum. We want to call them noncredit over not for credit is community Ed and cannot be funded.
- **Construction budget and operations update** Construction Update discussion from Lale and Mary took place. The CTE Shops are clean and ready for classes. Mary is still looking for a qualified instructor for Auto Shop. Discussion over the computer lab for classroom use for the CTE courses needs to be added into the grant. The Welding is ready for second semester at Needles Unified and equipment has been ordered. The two instructors are working closing with Praxair to have the entire equipment ready by next semester. Lale and Mary discussed having adult students on campus by noon. Classes will start January 8. Discussion between Mary and Lale will need to meet to work out agreements about what requirements each of them have to work out before classes begin. The two will meet to discuss the computer use for the CTE classes.
- Chemehuevi update: Cathy met with Ann Frazier at the Chemehuevi tribe and discussed providing Adult Education Programs to the tribe to include Parent Program for homework help, CTE enrollment, transportation needs, and high school students in the Needles Outreach programs. Discussion about the number of students in the tribe at Needles Unified took place

and identified the student population as 10 percent by Mary. Alan asked for a plan to get the concept and an one pager set up on parent education program concepts for evaluation.

- **Health informatics - high school to college pathway** Alan discussed this medical program that combines all patient records into one place for easier and accurate evaluations. He stated that Kaiser is using it. This is a career pathway Medical IT and is an up and coming field. Alan stated this could lead to a Master Degree. Alan would like to explore a pathway from Needles Unified to Palo Verde College Discussion with Mary took place over her current online program she has to include: Pharmacy Tech online and others. Alan will be getting this information to her.

Non-Agenda Item: Discussion over the lack of participation by member Brady Cox was addressed. There will be a meeting to discuss further options as these leaves our consortium vulnerable. A phone conference was set up for Wednesday, August 30 at 9:00 a.m.